Greensborough Primary School  
School Council Meeting  
Monday September 9th 2013  
7.00 pm  
GPS Staff Room

**Chair:** Lara Cowan  
**Minute Taker:** Les Ismail

<table>
<thead>
<tr>
<th>Minutes</th>
<th>Action</th>
<th>(What, who, how &amp; when)</th>
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| **Present:** Lara Cowan, Angela Morritt, Ros Murfet, Wayne Robinson, Elizabeth Doble, Glenn Geraghty, Margaret Hirth, Jen Farley, Michael Smith.  
**Apologies:** Randal Pound, Rose Jaeger, Ralph Beard. | **Motion:** To accept minutes  
**Moved:** Glenn Geraghty  
**Seconded:** Michael Smith  
**Carried:** |

1. **Minutes of previous meeting.** Minutes accepted with the addition of the motion “Enrollment in the OSHC holiday program to require the fees to be paid prior to participating in the program”. Motion was carried unanamously.

2. **Business arising from minutes.**  
   - **School Photographs** Tina Bell presented the research into the offers from five companies offering to be our photographer. Most had similar offers and as we had been satisfied with MSP, our current service provider, it was decided to continue with them subject to School Council members having the opportunity to view the comparisons in spreadsheet form.  
   - **Head lice:** Jacqui, Talina, Christina Mathews and a parent who is a hairdresser have volunteered to carry out inspections. Parent permission forms to be distributed to all students and inspections carried out for all grades simultaneously.  
   - **Thermal Fire Protection Contract:** Ralph unable to investigate as the account is for incident response not regular inspections. Les to make a spreadsheet of inspections and current cost for comparison with new accounts.  
   - **Hire of canteen kitchen facilities:** Margaret Hirth has emailed the person enquiring about hiring the canteen facilities, setting out the details of both the school’s and Banyule Council’s requirements. She
received an email acknowledging receipt of the information but has had no further communication.

**Planned maintenance:** As per the Building and Grounds Subcommittee report tabled. Patrick, our handyman, is finding it difficult to work the hours we need, due to study commitments, so the decision was made to seek a replacement.

**School Council members details:** Names of Council members and their subcommittee membership to be displayed in the foyer.

### 3. Correspondence

**Carpet:** Quotes received for replacing the carpet in the prep room. Best offer considering colour matching with adjacent areas as well as price, was from Enterprise Carpets. We will ask for the job to be done in January.

**Hall Floor:** Quotes received for timber flooring to extension area of hall floor. Best offer from Victorian Designer Floors This offer provided the best colour match with the existing flooring and the company representative displayed a thorough understanding of the intricacies of the job.

**School Uniform Skirt:** The supplier has been given confirmation of the details including the required length of the skirt.

**Motion:** To accept Business Arising
- **Moved:** Wayne Robinson
- **Seconded:** Ros Murfet
- **Carried:**

**Motion:** To accept Correspondence
- **Moved:** Elizabeth Doble
- **Seconded:** Angela Morritt
- **Carried:**
4. Principal’s Report

As tabled.

**Hall Hire.** Discussion was held re: no longer hiring the hall out for 18th birthday parties. It was decided that, given the considerable revenue raised from hall hire, more consideration needs to be given to the matter. Further discussion at next meeting.

**OSHC/Art Room:** Agreement was reached to implement the space saving strategies referred to.

**Prep enrollments:** Enrollment enquiries continue. Need to develop contingency plan if numbers grow. Margaret to discuss options with Prep staff.

1. **Finance** –
   No report tabled due to Randal’s personal circumstances.

2. **Buildings and Grounds:**
   As tabled.

3. **Out of School Hours Care:**
   As tabled

4. **Education:**

5. **Publicity and Marketing:** As tabled.
   The mobile phone App “My School Bag” was discussed. It was decided to explore the possibility of Marita Beard explaining the App to school council and/or having a rep from the suppliers doing so. So far no queries received from the community.
   Uptake of option to receive newsletter by email has been slow. Only 15 requests so far.

6. **Sustainability:**
   Glenn found that rebates for installation of water tanks only apply if the tanks are connected to toilets.
   To improve the cleanliness of the yard it is proposed to trial a new system during term 4. All grades to eat lunch in their rooms during the first 10 minutes of lunch hour. It is felt that this will keep litter in the yard to a minimum. The cleaners to empty the bins more often.

7. **Parent’s Club**
   Draft program of events for 2014 to be adopted.

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Motion: To accept Principal’s Report

**Moved:** Ros Murfet  
**Seconded:** Jen Farley  
**Carried:**

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5. Committee Reports

1. **Finance** –
   No report tabled due to Randal’s personal circumstances.

2. **Buildings and Grounds:**
   As tabled.

3. **Out of School Hours Care:**
   As tabled

4. **Education:**

5. **Publicity and Marketing:** As tabled.

6. **Sustainability:**
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Motion: To accept Sub Committee Reports

**Moved:** Margaret Hirth  
**Seconded:** Lara Cowan  
**Carried:**
6. General Business

1. Old school building was cleaned up prior to its use for the Federal Election Polling Day. Thanks to the parents who worked hard to complete the task. A magnificent result.
2. Ros and Lara reported that there has been extensive positive feedback from the community regarding the Bounce Back program as well as the talk to parents about developing resilience in children as provided by Emma Bevan. Emma’s contribution to the school community includes counselling of students as well as parents along with her programs helping students to build good relationships. Funding for Emma’s employment in the school will continue in 2014.

9. Next Sub-committee meetings

Meeting Closed 9:00 pm

Meetings to be held week beginning 14\textsuperscript{th} October. Dates and times TBA.

Next Meeting: Monday 28\textsuperscript{th} October 2013 7:00 pm